COVENTRY Health Care of Georgia, Inc.

# Enrollment / Change Form
## 2 - 19

COVENTRY Health and Life Insurance Company

* Denotes required fields for enrollment. For items with ** please select a Reason for Enrollment **OR** a Reason for Change.

## A EMPLOYER INFORMATION: To Be Completed By Employer

☐ New Group ☐ New Enrollment ☐ Change

Company Name: *Group No.: ____

Date of Hire Full Time: ___/___/___ *Effective Date of Coverage or Change ___/___/___

****REASON FOR ENROLLMENT:**

☐ New Group ☐ New Hire
☐ COBRA ☐ Retired
☐ Open Enrollment ☐ Qualifying Event (Reason)

Date ___/___/___

****REASON FOR CHANGE:**
(Please check all that apply and include supporting documentation.)

☐ Enroll Dependent ☐ Terminate Dependent
☐ Terminate Subscriber ☐ Name Change (Previous Name)
☐ Address/Phone

**Termination Reason:**
☐ Group Request ☐ Member Request ☐ Deceased

**EMPLOYEE STATUS:**

☐ Active ☐ COBRA ☐ Salary ☐ Hourly Number of hours a week ____ ☐ Other ____

## B EMPLOYEE INFORMATION

**I ELECT THE FOLLOWING PLAN FOR MYSELF AND MY DEPENDENTS:**

☐ ____

**Type of Coverage:** ☐ Employee ☐ Employee/Spouse ☐ Employee/Children ☐ Family

*Last Name ____ *First Name ____ MI ____

*Gender ☐ Male ☐ Female *Birthdate ___/___/___ *Social Security Number ___-___-___

*Address ____

*City ____ *State ____ *Zip Code ____

Email Address ____

Height ____ Weight ____ Marital Status (please check one.) ☐ Single/Widowed ☐ Married ☐ Divorced ☐ Separated

Work Phone ___-___-___ Home Phone ___-___-___

## C FAMILY MEMBERS TO BE COVERED OR DELETED

If address and phone numbers of covered dependents are different from that of employee, please attach that information on a separate sheet of paper.

☐ Add ☐ Delete *Last Name ____ *First Name ____ MI ____

*Gender ☐ Male ☐ Female *Relationship ☐ Spouse ☐ Child ☐ Other ____ Student / Disabled ☐ Student ☐ Disabled * Birthdate ___/___/___ Social Security Number ___-___-___

Height ____ Weight ____

☐ Add ☐ Delete *Last Name ____ *First Name ____ MI ____

*Gender ☐ Male ☐ Female *Relationship ☐ Spouse ☐ Child ☐ Other ____ Student / Disabled ☐ Student ☐ Disabled * Birthdate ___/___/___ Social Security Number ___-___-___

Height ____ Weight ____

Applicant Name: ______________________________

☐ Add ☐ Delete *Last Name ______ *First Name ______ MI ______

*Gender: ☐ Male ☐ Female
*Relationship: ☐ Spouse ☐ Child ☐ Other ______
Student / Disabled: ☐ Student ☐ Disabled
* Birthdate ____ / ____ / ____
Social Security Number ____ - ____ - ____
Height ______ Weight ______

☐ Add ☐ Delete *Last Name ______ *First Name ______ MI ______

*Gender: ☐ Male ☐ Female
*Relationship: ☐ Spouse ☐ Child ☐ Other ______
Student / Disabled: ☐ Student ☐ Disabled
* Birthdate ____ / ____ / ____
Social Security Number ____ - ____ - ____
Height ______ Weight ______

☐ Add ☐ Delete *Last Name ______ *First Name ______ MI ______

*Gender: ☐ Male ☐ Female
*Relationship: ☐ Spouse ☐ Child ☐ Other ______
Student / Disabled: ☐ Student ☐ Disabled
* Birthdate ____ / ____ / ____
Social Security Number ____ - ____ - ____
Height ______ Weight ______

## D OTHER MEDICAL AND/OR PHARMACY COVERAGE INFORMATION

When coverage with Coventry Health Care of Georgia begins, will you or any of your family members have any other medical insurance coverage?

☐ **Yes** ☐ **No** **If you answered yes, please complete Section D.**

**COVERAGE TYPE:**
☐ Group Policy ☐ Individual Policy ☐ Medicare ☐ Pharmacy ☐ Medicaid ☐ Tricare ☐ Other ______

Other Insurance Company Name ______ Policy Holder Name ______ Covered Dependents ______

Gender: ☐ Male ☐ Female
Relationship: ☐ Spouse ☐ Child ☐ Other ______
Birthdate ____ / ____ / ____
Effective Date of Other Insurance ____ / ____ / ____

Other Insurance Company Name ______ Policy Holder Name ______ Covered Dependents ______

Gender: ☐ Male ☐ Female
Relationship: ☐ Spouse ☐ Child ☐ Other ______
Birthdate ____ / ____ / ____
Effective Date of Other Insurance ____ / ____ / ____

## Medicare Information

☐ **Subscriber or** ☐ **Dependent**

Effective Date Of:
Part A ____ / ____ / ____
Part B ____ / ____ / ____
Part D ____ / ____ / ____

Dependent s Last Name ______
Dependent s First Name ______ MI ______
Medicare # ______

**Reason for Medicare Eligibility**
☐ Over 65
☐ Disabled
☐ Kidney Disease (ESRD)
☐ ALS (Lou Gehrig s Disease)

☐ **Subscriber or** ☐ **Dependent**

Effective Date Of:
Part A ____ / ____ / ____
Part B ____ / ____ / ____
Part D ____ / ____ / ____

Dependent s Last Name ______
Dependent s First Name ______ MI ______
Medicare # ______

**Reason for Medicare Eligibility**
☐ Over 65
☐ Disabled
☐ Kidney Disease (ESRD)
☐ ALS (Lou Gehrig s Disease)

Applicant Name: ________________________________

## E HEALTH INFORMATION

**(Please answer each question fully and accurately. Incomplete answers could delay the processing of your requested coverage.)**

**Please provide the following information for you and your family members who will be covered on this application: Indicate whether, within the past 5 years, you/your family members have been medically counseled or treated for, or been diagnosed by a medical practitioner as having any of the following conditions. Please CIRCLE all applicable conditions and provide details for all "YES" answers in the appropriate section. Conditions include but are not limited to the following:**

| Condition | Yes | No |
|---|---|---|
| 1. Cancer, tumor, or cyst | | |
| 2. Epilepsy, stroke, or paralysis | | |
| 3. Head or spinal injuries, Muscular Dystrophy, Cerebral Palsy, or Multiple Sclerosis | | |
| 4. Neck or back pain, disorders of the spine, or disk herniation/bulge | | |
| 5. Any blood disorder (such as: anemia, sickle cell, or hemophilia) | | |
| 6. Bladder, kidney, (kidney failure or dialysis), prostate, testicular, uterine, or breast conditions | | |
| 7. Vascular (blood vessel) disease | | |
| 8. Ulcerative colitis, Crohn s, diverticulitis, stomach ulcers, acid reflux, hernia, gallbladder, or rectal disorders | | |
| 9. Asthma, allergies, or hay fever | | |
| 10. Emphysema, COPD, Cystic Fibrosis, or any other lung/respiratory disorder | | |
| 11. Diabetes? Type I or II (Please give full details below) | | |
| 12. High Blood Pressure | | |
| 13. Heart disease, irregular heartbeat, heart murmur, chest pain, or heart valve conditions | | |
| 14. HIV or AIDS | | |
| 15. Cigarette or tobacco use If YES, type of product and how much per day ____________ | | |
| 16. Thyroid, pituitary, pancreas, glandular, or disorder requiring growth hormones | | |
| 17. Mental or nervous problems | | |
| 18. Diseases of the eyes, ears, nose, sinuses, or throat (except glasses) | | |
| 19. Arthritis, joint pain, lupus, fibromyalgia, fractures, or limb loss | | |
| 20. Hepatitis Type: A, B, C, D (Please circle) **OR** any other liver disorder/disease | | |
| 21. Any drug or alcohol problems | | |
| 22. Treatment or rehab for drug or alcohol problems<br>When ____________________ (month/year) | | |
| 23. Any organ transplant (planned, recommended, or already performed) | | |
| 24. Is any female to be covered currently pregnant<br>Due Date ____________________ (Month/day/year) | | |
| 25. Any hospitalizations in the last 5 years (Please give full details below) | | |
| 26. Any future surgeries discussed, planned, or recommended (Please give full details below) | | |
| 27. Currently taking any prescription medications (Please give full details below) | | |
| 28. Are there any other medical conditions not listed above (Please give full details below) | | |

**Please give full details for all Y es questions above. Additional pages may be used but must be signed and dated.**

| Question Number | Person s Name | Condition | Treatment (Month / Year) | Medications (oral, injectable, infusion, or inhaled) | Is further treatment needed? If yes, please explain: |
|---|---|---|---|---|---|
| | | | | | |
| | | | | | |
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## F AGREEMENT AND AUTHORIZATION Please read the following carefully.

## Conditions of Enrollment and Agreement and Authorization

1. **I hereby enroll for benefits for the person(s) listed on this form, and agree that I and my family members shall abide by the provisions of coverage set forth in the Certificate of Coverage/Insurance under which we are enrolled.**
2. **I understand** that the Certificate of Coverage/Insurance will determine the rights and responsibilities of Member(s) and Coventry Health Care of Georgia, Inc/Coventry Health and Life Insurance Company ( Coventry ), and will govern in the event of conflict with other materials provided by my employer or Coventry.
3. **I understand** that any act that constitutes fraud or intentional misrepresentation of a material fact in answering the questions on this application or nonpayment of premium may result in termination of coverage, or may result in a re-rating of the employer group.
4. **I understand** that the effective date of coverage shall be determined by my employer according to the guidelines established between my employer and Coventry.
5. **I authorize** any physician, hospital, other medical provider, and persons or organizations involved in utilization review, peer review and other plan administrative duties to disclose to Coventry any medical information relating to the individuals listed on this form. For claim adjudication purposes, this authorization is valid for the duration of my coverage for health benefits through Coventry. For underwriting purposes, this authorization is valid for thirty months from the date this form is signed.
6. **I understand** that all covered medical services must be performed or authorized by the Member s Primary Care Provider or Coventry and be obtained from a participating provider unless otherwise authorized by Coventry.
7. **I authorize** deductions from my earnings of the required contribution, if any, toward the cost of Coventry coverage (if applicable).
8. **I understand** that it is my responsibility to report to my employer any changes in the eligibility of the individuals listed or any change to the information I have provided on this form.
9. **I understand** that enrollment is effective upon acceptance by Coventry and will remain in effect until the employer s next open enrollment period, regardless of the continued participation of a particular provider.
10. **I understand** that coverage and benefits are contingent upon prompt payment of premiums.
11. **Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.**
12. **On behalf of myself and my enrolled dependents, I authorize Coventry to use or disclose to third parties the information contained in this enrollment form for purposes of administering health insurance benefits including treatment, payment, or health care operations, as those terms are explained in detail in Coventry s Notice of Privacy Practices and to the extent permitted by law.**
13. **This health plan policy may not cover all your health care expenses. Read your Certificate of Coverage/Insurance carefully to determine which health care services are covered. If you have questions, call 1-800-395-2545.**

## Acknowledgment Form

I understand I am enrolling in a health care plan which may require that health care services be provided by participating providers. I also understand that failure to use a participating provider may result in reduced coverage or no coverage for services I receive, and I will be fully responsible for any and all costs not covered by Coventry Health Care of Georgia, Inc./Coventry Health and Life Insurance Company ( Coventry ). I understand that my Certificate of Coverage/ Insurance provides additional details explaining the use of participating and non-participating providers under the plan.

I have received a list of the participating providers. I understand that a provider s participating status may change from time to time and it is my responsibility to verify the provider s participation status prior to receiving services. I understand that I may verify provider status in one of two ways. First, by checking Coventry s website (www.chcga.com), which is updated at least every 30 days. Second, I may call Customer Service at the number listed on my Member ID card.

As required by the State of Georgia, Coventry provides the following summary of financial arrangements with the health care providers who are participating in the Coventry network:

(1) Hospital providers are paid according to a contract that includes inpatient per diems, case rates and discounted fee for service arrangements depending on a specific service provided.
(2) Physicians are paid through capitation or discounted fee for service in accordance with a specific fee schedule which has been provided to them as contracted.
(3) Laboratory services are provided through a capitulated per Member per month flat fee. Other ancillary services including home health, skilled nursing and hospice are paid on a contracted fee schedule.

## I HAVE READ AND AGREE TO THE STATEMENTS ABOVE. (Signature Required Below)

**Applicant Signature** **Date**

**Applicant Printed Name**

1 HMO and POS plans are underwritten by Coventry Health Care of Georgia
2 PPO plans underwritten by Coventry Health and Life Insurance Company
▲ Complete if required. PCP ID is found in the Provider Directory or at www.chcga.com.